

SB/VOL/3576



FOR OFFICE USE ONLY

Date received 11/5/17	Fee paid £30 CASH PLIBBS	Date to - Police Licensing Licensing Standards Fire Environmental Health	Reply	Objectors	Date of Event 2/7/17	Date Granted/ Refused
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SCOTTISH BORDERS COUNCIL



11 MAY 2017

SCOTTISH BORDERS LICENSING BOARD LICENSING UNIT

Licensing (Scotland) Act 2005

Application for occasional licence


Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)	
Premises licence number (if applicable)*	
Personal licence number (if applicable)*	
Name of voluntary organisation (if applicable)*	GREENLAW FESTIVAL TRUST
*please ensure you indicate one of the above	

2. PERSONAL DETAILS			
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)			
Surname	MCGINNIS		
Forenames	DUNCAN GAVIN		
DATE OF BIRTH		Day	Month Year
		[REDACTED]	
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSE			
[REDACTED]			
Post Town	Postcode		
[REDACTED]	[REDACTED]		

<b>TELEPHONE NUMBERS</b> Daytime Evening Mobile	
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<b>FAX NUMBER</b>	
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<b>E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)</b> greenlawfestival@outlook.com
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**3. THE PREMISES**

<b>Description of premises</b> <i>(in particular, if there is more than one room to be used for your event, please indicate if the bar is to be located in a separate room from that which your event will take place; if you propose to use a marquee, other temporary structure or outside areas, please also provide measurements)</i> MARQUEE 24m x 12m .
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<b>Description of activities to be carried on in the premises</b> <i>(please give as much information about your event as possible ie. approx numbers attending; stewarding arrangements and numbers; full description of entertainment ie. live band, amplified music)</i> FESTIVAL ACTIVITIES FRIDAY NIGHT 30-6-17 DANCE. SATURDAY 1-7-17 TEAS CRAFTS GREENLAW MAID, HER COURT, DIGNITERIES HAVE TEA DANCE AT NIGHT. SUNDAY - PET SHOW, PRIZE GIVING, GENERAL GET TOGETHER.
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<b>Full postal address of premises which this application refers to</b> <i>(please ensure this section is complete including postcode)</i> THE GREEN GREENLAW TD10 6
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**4. DATE/DURATION OF LICENCE (MAXIMUM 14 DAYS – see guidance notes)**

<del>FRIDAY 30TH JUNE TO 2ND JULY 2017.</del> SUNDAY 2 JULY 2017
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**5. Is alcohol to be sold on & off the premises YES/NO\* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-\* delete as appropriate**

<b>Times for sale of alcohol for consumption on premises</b> FRIDAY 30.6.17 7 to 11.30 SAT 1.7.17 1 to 4.30 SUN 2.7.17 1 to 4.30	<b>Times for sale of alcohol for consumption off premises (this section should be completed if you wish attendees of your function to be able to carry alcoholic drinks outside during the event, up to 10.00pm)</b> N/A FRIDAY 7-10pm SAT 1-4.30 SUN 1-4.30
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**Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises (ie. set up in advance of the event/clearing up afterwards/any activities to take place where no alcohol will be sold)**

FRIDAY 5PM - 7PM      11PM - 12PM  
 SAT 12PM - 1PM      4.30 - 5.30      11.30 - 12PM      SUN 12-1PM

**6. CHILDREN (see note 2)**

**This section must be completed where alcohol is for sale for consumption on the premises**

**Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed) \*please indicate clearly**

<b>Ages of children or young persons permitted entry (children are 0-15 years young persons 16 &amp; 17 years) - please give approx numbers expected for each if possible)</b> UNABLE TO ANSWER AS FESTIVAL IS FOR CHILDREN	<b>Times at which children or young persons permitted entry (please specify if you wish different times to apply for children as opposed to young persons)</b> PARENTS SHOULD ALL BE IN MARQUEE OR VICINITY AS ABOVE
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**Parts of premises to which children or young persons permitted entry (ref Q3 above - ie. only the function room and access to toilet facilities or not in the immediate vicinity of the bar area)**

CHILDREN NOT IN VICINITY OF BAR

**7. CHECKLIST**

Please tick yes


Made or enclosed payment of the fee for the application

**8. Signature and declaration by applicant (see note 3)**

**DECLARATION**

**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**  
 (Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief

Signature  Date 11/MAY 2017